

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
DECEMBER 13, 2023**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, December 13, 2023** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:33pm

Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry,
Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. John Venino *Absent:* Mrs. Emily Doherty,
Mr. Scott McBride

Also in attendance:

Debra Pappagallo, School Business Administrator
Marcy Mackolin, Attorney
Dr. Louis Moore, Superintendent

EXECUTIVE SESSION - 6:34pm

RECOMMENDED: Motioned by Mrs. Gibb, and seconded by Mrs. Henry, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Doherty, Mr. McBride

CALLED TO ORDER - ROLL CALL - 7:47pm

Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry,
Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. John Venino *Absent:* Mrs. Emily Doherty,
Mr. Scott McBride

Also in attendance:

Debra Pappagallo, School Business Administrator
Dr. Louis Moore, Superintendent
Marcy Mackolin, Attorney
Samantha Henry, Student Representative

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS-None

(Board Policy #0167 - Public & Executive Sessions) Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

- 2022-2023 School Year Financial Audit - Holman, Frenia, Allison - Brian Waldron
- Athletic Director Update - Michael Stoia
- Patrick Noble reported on the Senate & Assembly Joint Resolution honoring Dr. Moore for being awarded the Fulbright Scholarship

CORRESPONDENCE - None

COMMITTEE REPORTS - None

2.0 SUPERINTENDENT'S REPORT

Motioned by Mr. Garofalo and seconded by Mrs. Lipp that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.22

Personnel

2.1 2023 Albert E. Martin BUC Basketball Classic Extra Work Extra Pay

That the Board of Education approve the following 2023 Albert E. Martin BUC Basketball Classic extra work extra pay:

Name	Activity	Rate of Pay
<i>Jeffrey Mauro</i> <i>Brendan McGoldrick</i>	Announcer	\$45.00 per game
<i>Moon Pak</i>	Clock Operator	\$40.00 per game

2.2 2023-2024 Non-Contractual Extra Work Extra Pay

That the Board of Education approve the following 2023-2024 non-contractual EWEP additions:

Name	Activity	Rate of Pay/Stipend
<i>Nicholas Tucker</i> <i>Christopher LeRoy</i> <i>Kristy Finck</i> <i>Scott Martin</i> <i>Irene Vergis</i> <i>Stacy Shuff</i>	Academic Lab Tutors (Tues.& Thurs)	\$35.00 per hour (ESSER 3 funds)
<i>Jackie Fasano</i> (prev. approved as advisor 11/15/23) <i>Nicole Blodgett</i> (<i>Fasano</i>)	Theatre Arts Drama & Musical Co-Costumers	\$1,500.00 per co-costumer
<i>Jeffrey Boga</i>	Fall Play Musical-Music Director	\$1,754.50
<i>Brian Krajcik</i> (prev. approved as Drama & Musical; 8/16/23)	Spring Musical-Music Director	\$1,754.50
<i>Charles Whedon</i> (pending criminal history & proof of certification)	Athletic Trainer-Sub	\$35.00 per hour
<i>Samantha Larsen</i>	Professional Dev. Prep	\$25.00 per hour (not to exceed 2 hrs.)
<i>Lauren D'Amico</i> (rescind. W. Ooms approved 8/16/23)	AoF Internship Coordinator	\$2,575.00
<i>Maureen Byrne</i>	Residency Issues (clerical work)	per diem hourly rate
<i>Roxanne Judice</i>	Home Instruction	\$40.00 hourly rate

2.3 2023-2024 Contractual Extra Work Extra Pay Additions

That the Board of Education approve the following 2023-2024 contractual EWEPE additions:

Name	Activity	Rate of Pay/Stipend
<i>Elizabeth Fitzpatrick</i>	Lunch Program Monitor-Sub	\$18.00 per duty

2.4 Retirement

That the Board of Education accepts with regrets the retirement of *Employee No. 4076*, English teacher; last day of work June 30, 2024.

2.5 Retirement

That the Board of Education accepts with regret the retirement of *Neil Goetz*, Special Education Science teacher; last day of work September 30, 2024.

2.6 Retirement

That the Board of Education accepts with regret the retirement of *Stacy Liss*, School Social Worker (SOURCE); last day of work June 30, 2024.

2.7 FMLA/NJFLA

That the Board of Education approve the following FMLA/NJFLA:

Employee ID	Sick	FMLA	NJFLA
<i>5179</i>	1/29-3/18/24	3/19-6/7/24	
<i>4997</i>			1/2-3/22/24

2.8 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Roxanne Judice</i>	Rutgers	3	1/16/2024

2.9 Art Teacher

That the Board of Education approve *Kelli Stockley* as a tenured track Art Teacher for the 2023-2024 school year at the salary of \$71,650.00, BA-12 prorated ; 6th period stipend of \$2,750.00 prorated starting on or about February 1, 2024 (pending criminal history).

2.10 2023-2024 Coach Addition

That the Board of Education approve *Andrea Gutierrez* as Winter Dance Head Coach at the stipend of \$2,256.00 for the 2023-2024 school year.

2.11 12 Month Secretary

That the Board of Education approve Christine Kelly as a 12 month secretary at the salary of \$48,500.00 Step 3 prorated, pending criminal history for the 2023-2024 school year starting on or about January 2, 2024.

2.12 6th Period Stipend Addition

That the Board of Education approve the following addition to the 2023-2024 6th period stipend:

Jennamarie Neylan, \$2,349.00 prorated

Compliance

2.13 2023-2024 HIB Grade Assessment Report

That the Board of Education approve the 2023-2024 HIB Grade Assessment Report.

2.14 HIB Affirmation

That the Board of Education approve HIB #2

2.15 In-School and Out-of School Suspension Report

That the Board of Education approve the November, 2023 in-school and out-of-school suspension reports.

2.16 Emergency Evacuation Drill

That the Board of Education approve the November, 2023 emergency evacuation drill report.

Student Services

2.17 2023-2024 Out-of-District Placements

That the Board of Education approve the following 2023-2024 out-of-district placements based upon the recommendation of the Child Study Team:

Student ID	School	Tuition
263829	Project Teach	\$52,828.00

2.18 Settlement Agreement:

That the Board approve a settlement agreement for student #242452.

2.19 Long Term Substitute English Teacher

That the Board of Education approve *Gregory Brooks* as a long term substitute English teacher at the salary of \$62,700.00, MA-1 prorated for the period of on or about January 29 - on or about June 7, 2024 pending criminal history.

2.20 Tenure Recommendation

That the Board of Education approve the tenure for *Cameron Kesting*, Physical Education /Health teacher effective January 3, 2024.

2.21 Red Bank Boys' Basketball Showcase

That the Board of Education approve Red Bank Boys' Basketball Showcase to be held on Saturday, January 27, 2024 in the field house.

2.22 English Teacher Short term Substitute Leave Replacement

That the Board of Education approve *William Loughran* as an English teacher short term substitute leave replacement starting on or about January 2, 2024 - on or about March 22, 2024 at the salary of \$65,300.00, MA+30-1 prorated pending criminal history.

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Doherty, Mr. McBride

4.0 GOVERNANCE:

Motioned by Mr. Garofalo, and seconded by Mrs. Gibb, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on November 15, 2023

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Venino *Nays:* None *Abstentions:* Mr. Noble *Absent:* Mrs. Doherty, Mr. McBride

5.0 FINANCE

Motioned by Mrs. Gibb, and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 -5.10

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended October 31, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended October 31, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo , School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, December 13, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$868,441.26
20	Special Revenue Funds	\$145,053.38
30	Capital Projects Fund	\$110,912.93
40	Debt Service Fund	–
60	Food Service Fund	\$48,023.02
	TOTAL EXPENDITURES	\$1,172,430.59

5.5 2022-2023 School Year Audit

That the Board of Education accept the 2022-2023 school year financial audit with no recommendations, as presented by Holman, Frenia and Allison.

5.6 ESSER III Grant Amendment

That the Board of Education approve the submission of a grant amendment for the 2020-2024 ESSER III Grant

5.7 Additions and Renovations Change Order

That the Board of Education approve the following change order for the Additions and Renovations Contract with Woodward Construction, Inc.

C/O #	Amount	Description	Funding Source
GC-31	\$35,102.72	Storage Building - Required Electrical Work & Additional Paving	Contingency & 20%

5.8 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date	Amount	Account
John Daniels	Techspo Conference <i>Atlantic City, NJ</i>	Jan. 24-25, 2024	\$836.20	11-000-223-580-100 ESSER III
Hayley Hoffman	IB Biology <i>Lake Tahoe, CA</i>	June 23-26, 2024	\$3,092.00	20-488-200-500-APS ESSER III
Lori Todd	ASAP Conference <i>East Windsor, NJ</i>	Feb. 29-Mar. 1, 2024	\$282.64	20-491-200-500-PD0 ESSER III
Marisol Mondaca	Psychotherapy Workshop <i>Washington, DC</i>	March 21-23, 2024	\$1,102.00	20-491-200-500-PD0 ESSER III

Stacy Liss	Psychotherapy Workshop <i>Washington, DC</i>	March 21-23, 2024	\$1,477.00	20-491-200-500-PD0 ESSER III
Katherine Kerber-Cosentino	Breathe for Change - Yoga Ed. Training <i>Virtual</i>	Jan. 27, 2024 - June 9, 2024	\$1,690.00	20-491-500-500-PD0 ESSER III
Erin Pinto	NJSPA Women's Leadership Conference <i>Somerset, NJ</i>	March 18, 2024	\$276.40	11-000-223-580-076
Jessica Verdiglione	Using Instructional Rounds to Cultivate High Quality Learning - <i>Harvard, Cambridge, MA</i>	Feb. 4-9, 2024	\$6,066.50	20-488-200-500-HRV ESSER III
Julius Clark	Using Instructional Rounds to Cultivate High Quality Learning <i>Harvard - Cambridge, MA</i>	Feb. 4-9, 2024	\$6,066.50	20-488-200-500-HRV ESSER III
Jessica Pittarese	Using Instructional Rounds to Cultivate High Quality Learning <i>Harvard - Cambridge, MA</i>	Feb. 4-9, 2024	\$6,066.50	20-488-200-500-HRV ESSER III

5.9 Field Trips

That the Board of Education approve field trips for the 2023-2024 school year.

Date:	December 19, 2023
Leave:	9:00am
Return:	2:00pm
Group:	String Majors/Orchestra
Purpose:	Performance/Community Engagement
Destination:	Monmouth Mall, Eatontown
Teacher:	Jeffrey Boga
Student #	14
Chaperone #	2
Transportation Cost:	\$388.00 (split between Dept. Budget/Activity Acct.)
Fees:	\$0

Date:	March 14 & 15, 2024
Leave:	9:00am
Return:	1:30pm (14th) - 12:15pm (15th)
Group:	VPA Students
Purpose:	Teen Arts Festival
Destination:	Brookdale Community College, Lincroft
Teacher:	Kathryn Sarlo
Student #	100 (split between 14th & 15th/50 per trip)
Chaperone #	7
Transportation Cost:	\$1,050.00 (Dept. Budget)
Fees:	\$750.00 (Buc Backers Grant)

Date:	May 14, 2024
Leave:	7:45am
Return:	2:00pm
Group:	TOP Students & Ridge Road Run Ambassadors
Purpose:	SEL
Destination:	Brookdale Community College, Lincroft
Teacher:	Suzanne Keller
Student #	10-15
Chaperone #	2
Transportation Cost:	\$420.00 (Source Foundation)
Fees:	\$0

5.10 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Little Silver PTO - <i>Annual 5K Race</i>	October 6, 2024	6:00am-12:00pm	Outdoor Track/Vestibule
Little League Baseball Inc./Two River Little League	January 6, 2024 <i>Baseball Clinic</i>	12:00pm - 2:00pm	Field House

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino *Nays:* Mr. Venino (5.8 D. Lisko PD Only) *Abstentions:* Mrs. Lipp (5.9 Brookdale Field Trips only) *Absent:* Mrs. Doherty, Mr. McBride

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Ashley Studd, *RBREA* - Shout out to Equity Steering Committee; Shout out to staff that worked on the proposed Master Schedule; Reported on other staff happenings and events and gave a shout out to staff and students involved.

OLD BUSINESS

- NONE

NEW BUSINESS

- NONE

EXECUTIVE SESSION II - 8:37pm

Motioned by Mr. Garofalo, and seconded by Mrs. Lipp that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Doherty, Mr. McBride

ADJOURNMENT - 9:48pm

There being no other business to come before the Board, a motion to exit Executive Session and adjourn the meeting was moved by Mr. Garofalo, and seconded by Mrs. Gibb.

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Doherty, Mr. McBride

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR:
January 3, 2024 BOE Reorganization